

**Minutes of the Internal Quality Assurance Cell meeting held on 11.03.2024 at 01.30 pm in the  
Principal's Chamber**

**Agenda**

1. SSR submission
2. Other matters

Members present

1. Dr. K.V. Murali, Principal
2. Dr. Dinesh T., Co-ordinator, IQAC
3. Anjaly Nair M.K.
4. Dr. Supriya N.T.
5. Dr. Prajith P.K.
6. Dr. Mohanan A.
7. Vijayakumar V.
8. Mithun A.V.
9. Balagopalan P.K.

Dr. K.V. Murali, Principal and the Chairman of the IQAC welcomed the gathering. Dr. Dinesh T., Co-ordinator, IQAC read out the minutes of the last meeting.

**Action taken report on the decisions of the last meeting**

1. IIQA is submitted
2. SSR preparation is nearing completion
3. Proposal for IPR seminar is submitted to KSCSTE
4. Work on IQAC room is nearing completion.
5. Interactive boards are set up in 5 UG, 5 PG and seminar halls.
6. Plans for the painting is finalized and approved by the Management. Work will begin at the earliest.
7. Chairs have been set up in the seminar hall utilizing fund from PTA.

**Decisions taken**

1. SSR is approved and it may be submitted within the stipulated time after submission of IIQA.
2. The new IQAC room may be made available by the beginning of next academic year.
3. Renovated laboratories may be opened up for use by the beginning of next academic year.
4. The new computer lab may be made operational at the earliest.
5. The proposed compound wall in front of the College (demolished as part of highway expansion) may be constructed.