

## **Minutes of the Internal Quality Assurance Cell meeting held on 06.03.2020**

The meeting was held on 06.03.2020 in the Principal's chamber of Nehru Arts and Science College Kanhangad at 03.00 pm.

### **Agenda**

1. Minutes of the last meeting
2. Action taken report
3. Preliminary discussion on plan for Academic Year 2020-21
4. Miscellaneous items

### **Members present**

1. Dr. T. Vijayan, Principal (Chairman)
2. Dr. K.V. Murali, Asst. Professor in charge of HoD of Physics (Co-ordinator)
3. Dr. K. Vijayaraghavan, Manager
4. Dr. K.S. Sureshkumar, Associate Professor and HoD of History
5. T.V. Sathyan, Junior Lecturer in Physics
6. Dr. Dinesh T., Asst. Professor in charge of HoD of Mathematics
7. Anjali Nair M.K., Asst. Professor of English
8. V. Vijayakumar, Asst. Professor of Commerce
9. Dr. A. Mohanan, Asst. Professor of Chemistry
10. Dr. Supriya N.T., Asst. Professor in charge of HoD of Zoology
11. A.V. Mithun, Asst. Professor in charge of HoD of Computer Science
12. V. Vinodkumar, Office Superintendent
13. Muhammed Rafi, Councillor, Nileshtar Municipality
14. Gopalakrishnan P., Vice President, PTA
15. College Union Chairman
16. Raj Kishor, Alumnus, M.Sc. Physics

Dr. T. Vijayan, Principal and the Chairman of the Committee welcomed all members. Dr. K.V. Murali, Co-ordinator of IQAC read out the minutes of the last meeting. The actions taken in respect of the decisions of previous meetings were reported.

1. Uploaded the final AQAR for the year 2018-19.
2. UGC-PARAMARSH Scheme launching ceremony conducted on 5<sup>th</sup> February 2020. One-day Orientation programme was conducted to the staff of ours and Mentee Institutions on Revised Accreditation Framework and quality parameters of NAAC.

### **Decisions taken**

1. Maintenance of infrastructure facilities and furniture to be undertaken during the months of April and May.
2. For enhancing the resources in the Library with the support College Management, PTA, Alumni and other stakeholders

\*\*\*\*\*