**ANNUAL PERFORMANCE ASSESSMENT REPORT**

**Academic Year 2018-19**

**NEHRU ARTS AND SCIENCE COLLEGE KANHANGAD**

**(Affiliated to Kannur University)**

 **(To be completed and submitted at the end of each academic year)**

**Part A: General Information**

1. Name (in Block Letters) :
2. Father’s Name/Mother’s Name :
3. Department :
4. Current Designation :
5. Pay band and Academic level :
6. Date of last promotion :
7. Address for correspondence (with PIN code) :
8. Permanent address (with PIN code) :
9. Whether acquired any degrees or fresh

 academic qualifications during the year :

1. Orientation/Refresher Course attended during the year:

|  |  |  |  |
| --- | --- | --- | --- |
| Name of the Course/ Summer School | Conducting agency and Place | Duration | Sponsoring Agency |
|  |  |  |  |

**Part B: Assessment Table (As per UGC regulations 2018)**

|  |  |  |
| --- | --- | --- |
| **Sl. No.** | **Activity** | **Grade** |
| 1 | Teaching: (Number of classes taught/total classes assigned)x100%(Classes taught includes sessions on tutorials, lab and other teaching related activities) |  |
| 2 | Involvement in the University/College students related activities/research activities: |  |
| 1. Administrative responsibilities such as Head, Chairperson/ Dean/ Director/ Co-ordinator, Warden etc.
 | 1.2.3. |
| 1. Examination and evaluation duties assigned by the college / university or attending the examination paper evaluation.
 | 1.2.3. |
| 1. Student related co-curricular, extension and field based activities such as student clubs, career counselling, study visits, student seminars and other events, cultural, sports, NCC, NSS and community services.
 | 1.2.3. |
| 1. Organising seminars/ conferences/ workshops, other college/ university activities.
 | 1.2.3. |
| 1. Evidence of actively involved in guiding Ph.D students.
 | 1.2.3. |
|  | 1. Conducting minor or major research project sponsored by national or international agencies
 | 1.2.3. |
|  | 1. At least one single or joint publication in peer- reviewed or UGC list of Journals.
 | 1.2.3. |
| 3 | **Overall Grade** |  |

**PART C : Other Relevant Information**

Please give details of any other credential, significant contributions, awards received etc not mentioned earlier

|  |  |
| --- | --- |
| **Sl. No** | **Details (Mention Year, value etc. wherever relevant)** |
|  |  |

**List of enclosures: (***Please attach, copies of certificates, sanction orders, papers etc. wherever necessary)*

1.

2.

 I certify that the information provided is correct as per records available with the College and/or documents enclosed along with the duly filled PBAS proforma.

Signature of the faculty with

Designation, Place & Date

Signature of HOD/School

Chairperson/Principal

**……………………………………………………………………………………………………………**

**Grading Criteria:**

For Sl.No. 1 : 80% & above - Good

 Below 80% but 70% & above-Satisfactory

 Less than 70% - Not satisfactory

For Sl. No 2 : Good : Involved in at least 3 activities

 Satisfactory : 1-2 activities

 Not-satisfactory: Not involved / undertaken any of the activities

**Note:** Number of activities can be within or across the broad categories of activities

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**Overall Grading:**

**Good:** Good in teaching and satisfactory or good in activity at Sl.No.2. Or

**Satisfactory:** Satisfactory in teaching and good or satisfactory in activity at Sl.No.2.

**Not Satisfactory:** If neither good nor satisfactory in overall grading

**………………………………………………………………………………………………………………………**

**Note**: For the purpose of assessing the grading of Activity at Serial No. 1 and Serial No. 2, all such periods of duration which have been spent by the teacher on different kinds of paid leaves such as Maternity Leave, Child Care Leave, Study Leave, Medical Leave, Extraordinary Leave and Deputation shall be excluded from the grading assessment. The teacher shall be assessed for the remaining period of duration and the same shall be extrapolated for the entire period of assessment to arrive at the grading of the teacher. The teacher on such leaves or deputation as mentioned above shall not be put to any disadvantage for promotion under CAS due to his/her absence from his/her teaching responsibilities subject to the condition that such leave/deputation was undertaken with the prior approval of the competent authority following all procedures laid down in these regulations and as per the acts, statutes and ordinances of the parent institution.

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